

St Christopher's Church, Holsworthy NSW

How to request a Mass Intention Guidelines



This is a wonderful way to celebrate or honour a loved one – offering a Mass intention for them. It is simple to do and it is such a unique and personal gesture.

- There is a specific envelope to be used (see below). These envelopes are available in the church entrance foyer either on the table or in one of the brochure holder slots.

MASS INTENTION

Dear Father,

PLEASE OFFER A MASS

FOR.....
(NAME OF PERSON/S)

INTENTION.....
(RECENTLY DECEASED, ANNIVERSARY, SICK etc.)

REQUESTED BY.....

NOT FOR PUBLICATION (Please tick if applicable)

- Complete the details as requested on the envelope before placing in your nominated donation. While not asked on the envelope, we also need you to write down **the date and Mass** you wish to have offered.

For example – Saturday Vigil Mass – 31 October 2015.

- Mass Intention envelopes must be received by the parish office with a minimum of at least one week's notice prior to the Mass date intended.

For example - your envelope must be received by the parish office no later than Friday 23 October if you wish to have your intention offered at the Saturday Vigil Mass on 31 October 2015.

- If you are not able to personally deliver your Mass Intention direct to the parish office during parish office hours, you can drop it into one of the collection baskets during the weekend Mass that you attend. Our Parish Secretary will be handed your envelope on the Monday morning for processing.

Please DO NOT drop it into the SUGGESTION BOX or the DONATION BOX in the foyer as it will not get to our parish secretary until much later.