

# St Christopher's Church, Holsworthy NSW

## Commentator Guidelines



### Preparation before Sunday

- You would normally receive an email from the Parish Secretary of what you will be saying. Take the time to read over the content.

### Upon arrival at the church

- Arrive at least 10-15 minutes before Mass starts.
- Please advise the celebrant that you are present for your Ministry.
- Make sure that the microphone is working and the Information sheet is on the black lectern.
- Familiarise yourself with what you have to say.
- Look for Father's signal from the back of the church as to when to commence Mass.

### Liturgy of the Word

- Approach the Sanctuary with the Reader together and you both reverence the altar with a bow. Reader proceeds to the lectern and Commentator proceeds to the commentary position.
- Proceed at a respective pace, there is no need to rush.
- Introduce and read the explanation of this weekend's Readings and Gospel. Once completed, take a seat in the front pew until the Reader is finished, so that you can both bow together again and leave after the Gospel Acclamation.

### After Communion

- Look for Father's signal and proceed up towards the Sanctuary, reverence the altar with a bow and move over to the commentary position.
- Read out the Parish notices.
- Where applicable, invite the guest announcer up for their own announcement.
- Once completed, reverence the altar with a bow before returning to your seat.

### Extra Comments:

- If you are not able to attend on your rostered day and time, please make arrangements for someone to take your place. Do not rely on someone being present to cover for you.
- Be mindful of the dress regulations:
  - Men: long trousers/collared shirts
  - Ladies: dress/skirt/long or  $\frac{3}{4}$  length pants
  - NO singlet tops/tracksuits/shorts/T-shirts/Rugby tops/mini-skirts
  - NO thongs

### Practical Hints:

- **Stance/balance** – make sure you are standing evenly on both feet.
- **Voice Projection** – remember to use your voice – the microphone cannot amplify a quiet voice.
- **Pronunciation** - check carefully for any unusual words, clarify if not sure.
- **Enunciation** - A slower pace and clarity of each word will enable the congregation to stop and listen to you.